

**Arts and Sciences Dean's Undergraduate Research Grant
Application**

Name: _____ RUID: _____

Local Address: _____

Email (be sure that this email address is one you will check): _____

Major(s): _____ Minor (if applicable): _____

Title of Project: _____

Period of time grant will cover: _____

Total budget requested (not to exceed \$500): _____

Brief (no more than fifty words) description of project:

Institutional Review Board (IRB) Approval – the sponsoring faculty member should sign the appropriate statement below. One of these statements must be checked. If permission from the IRB is needed for this project, the information below must be listed. The IRB number must be active for the duration of the project. The IRB application must include the compensation plan as well as the student's role.

- IRB permission/approval is not required for this project.
- Permission/approval to conduct this research has been received from the IRB.
 - Active IRB number: _____
 - IRB number expiration date: _____
 - Study Title: _____
 - Name of Principal Investigator: _____
- Faculty mentor's signature: _____

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Faculty member under whose guidance you will work (be sure to attach a letter of support):

Name: _____ Department: _____

Email: _____ Campus phone number: _____

Recommendation of Department Chair:

Name: _____ Signature: _____

Email: _____ Campus phone number: _____

SAMPLE

**Arts and Sciences Dean's Undergraduate Research Grant
Faculty Recommendation**

Student's Name: _____

RUID: _____

Title of Project: _____

Faculty Mentor's Name: _____ Department: _____

Email: _____

Campus phone number: _____

In the space below, please indicate why you believe this student is an appropriate candidate to receive a grant from the Arts and Sciences Dean's Undergraduate Research Fund. Your statement should discuss the student's research or creative capacities and her/his potential to carry out and complete the project. You should also describe the role you will play in directing this student's work. Your signature below indicates that you agree to supervise the student's research and that you will ensure it is carried out in compliance with the professional expectations of your field.

SAMPLE

Faculty mentor's signature: _____

**Arts and Sciences Dean's Undergraduate Research Grant
Budget**

Name: _____

Indicate in as much detail as possible how the amount requested will be used for the following purposes. *Within each category, indicate the specific expenses anticipated.* Visit <https://research.camden.rutgers.edu/grants/reimbursement-process/> to learn what expenses can be reimbursed.

I. Supplies and Services* Total requested: _____
(This category includes expenditures for such items as duplication, postage, equipment, materials, etc.)

II. Travel to conduct research Total requested: _____
(Travel funds may be used to pay for the costs involved in conducting research (for example: visiting archives in New York City); reimbursement for travel must follow university policies and procedures. Grants to fund travel to present or attend conferences require separate application.)

III. Other expenses Total requested: _____

Total budget request (not to exceed \$500): _____

Student signature: _____ Date: _____

Faculty mentor's signature: _____ Date: _____

Do not write below this line!

Approval of Associate Dean Joseph Schiavo: _____

Date: _____ Approved Budget: _____