

**Arts and Sciences Dean's Undergraduate Conference Travel Grant  
Application**

Name: \_\_\_\_\_ RUID: \_\_\_\_\_

Local Address: \_\_\_\_\_

Email (be sure that this email address is one you will check): \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor (if applicable): \_\_\_\_\_

Date of anticipated graduation: \_\_\_\_\_

Conference to be attended: \_\_\_\_\_

Date(s) of conference: \_\_\_\_\_ Location of conference: \_\_\_\_\_

Total budget requested (not to exceed \$500): \_\_\_\_\_

Title of Project (if applicable): \_\_\_\_\_

Brief (no more than fifty words) description of project OR a statement describing how the conference will benefit your academic experience: **(If presenting, please also attach an abstract of 300 words or less.)**

Faculty member who supports your attendance at the conference:

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Email: \_\_\_\_\_ Campus phone number: \_\_\_\_\_

**Arts and Sciences Dean's Undergraduate Conference Travel Grant  
Faculty Recommendation**

Student's Name: \_\_\_\_\_ RUID: \_\_\_\_\_

Title of Project (if applicable):  
\_\_\_\_\_

Faculty Mentor's Name: \_\_\_\_\_ Department: \_\_\_\_\_

Email: \_\_\_\_\_ Campus phone number: \_\_\_\_\_

In the space below, please indicate why you believe this student is an appropriate candidate to receive an Arts and Sciences Dean's Undergraduate Conference Travel Grant. Your statement should discuss how attendance (and presentation, if applicable) will positively influence this student and their academic trajectory. You should also describe the role you have played in directing this student's work. Your signature below indicates that you agree that the student is deserving of an Arts and Sciences Dean's Undergraduate Conference Travel Grant.

Faculty mentor's signature: \_\_\_\_\_

**Arts and Sciences Dean's Undergraduate Conference Travel Grant  
Budget**

Indicate in as much detail as possible how the amount requested will be used for the following purposes. *Within each category, indicate the specific expenses anticipated.* Visit <https://research.camden.rutgers.edu/grants/reimbursement-process/> to learn what expenses can be reimbursed.

Name: \_\_\_\_\_ RUID: \_\_\_\_\_

Conference to be attended: \_\_\_\_\_

Total budget requested (not to exceed \$500): \_\_\_\_\_

Registration fee: \_\_\_\_\_

Transportation: \_\_\_\_\_

Lodging: \_\_\_\_\_

Feel free to attach documentation such as airfare projections from the airline or other online services and hotel rates.

***Any purchases made prior to the approval of the grant application (registration fee, airfare, lodging, etc.) will not be reimbursed.***

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty mentor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Do not write below this line!**

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Approval of Associate Dean Joseph Schiavo: \_\_\_\_\_

Date: \_\_\_\_\_ Approved Budget: \_\_\_\_\_