**RESEARCH GRANTS FOR COLLEGE OF ARTS AND SCIENCES
AND UNIVERSITY COLLEGE–CAMDEN STUDENTS**

***Application, Page 1***

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RUID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor(s) (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Period of time grant will cover: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total budget requested (not to exceed $1,500.00): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Mentor’s Name and Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Mentor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief (no more than fifty words) description of project *(please bear in mind that the committee is made up of faculty members from all different disciplines, so please tailor your descriptions for a generalized audience unfamiliar with technical language and terms):*

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***Budget Information, Page 2***

In as much detail as possible, please indicate the specific expenses anticipated.

*Item/Service\* Estimated Cost*

*Visit* [*https://research.camden.rutgers.edu/grants/reimbursement-process/*](https://research.camden.rutgers.edu/grants/reimbursement-process/) *for reimbursement guidelines.*

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***IRB Statement, Page 3***

Institutional Review Board (IRB) Approval – Projects requiring IRB review cannot begin until IRB approval has been obtained. Note that the IRB application must include any compensation plan for participants as well as the student’s role.

Students awarded a research grant who do not yet have IRB approval at the time of application must submit the IRB protocol number, approval date and expiration date once approval has been obtained before reimbursements for any work are made. If IRB permission has been obtained for this project, the information below must be listed. The IRB protocol number must be active for the duration of the project.

The sponsoring faculty member should sign the appropriate statement below. One of these statements must be checked.

* IRB permission/approval is not required for this project.
* Permission/approval to conduct this research has been received from the IRB.
	+ Active IRB protocol number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ IRB number expiration date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ Study Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ Name of Principal Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ Faculty mentor’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* IRB application submitted. Awaiting approval. Submission date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***Proposal Instructions, Page 4***

Upload a two-page proposal for your research or creative project that includes:

* a statement of the problem to be studied or creative focus of the project,
* specific aims of the project or creative work,
* a description of the utility of studying this issue (i.e., what are the applications of this research?). If creative work, where do you envision the final output will reside? What will it be applied and used for?, etc.,
* a brief overview of the relevant research that informs the subject,
* an explanation of the methodology to be employed,
* a timeline for completion of the project, and
* expected outcomes for the project

**Please bear in mind that the committee is made up of faculty members from all different disciplines, so please tailor your descriptions for a generalized audience. Avoid technical language to those outside your discipline.**

**RESEARCH GRANTS FOR COLLEGE OF ARTS AND SCIENCES
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***Supporting Literature Instructions, Page 5***

Upload a one-page reference list of the literature supporting the proposed research.

**RESEARCH GRANTS FOR COLLEGE OF ARTS AND SCIENCES
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***Transcript Instructions, Page 6***

Upload a copy of your unofficial transcript.

**RESEARCH GRANTS FOR COLLEGE OF ARTS AND SCIENCES
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***Professional Statement, Page 7***

Provide a statement which discusses how this grant will promote your future professional plans (250 word maximum).

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***Faculty Recommendation, Page 8***

Please indicate why you believe this student is an appropriate candidate to receive a research grant from the Faculty of Arts and Sciences–Camden Office of the Dean. Your statement should discuss the student’s research or creative capacities and their potential to carry out and complete the project. You should also describe the role you will play in directing this student’s work. Your signature on page one of this application indicates that you agree to supervise the student’s research or creative project and that you will ensure it is carried out in compliance with the professional expectations of your field.

**RESEARCH GRANTS FOR COLLEGE OF ARTS AND SCIENCES
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***Approval of the Associate Dean, Page 9***

Dr. Jane Siegel, Associate Dean for Undergraduate Education

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved Budget: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_